

## **The Draughons Junior College Campus Security Information**

### To Report A Crime:

It is the policy of Draughons Junior College that all criminal actions detected during school operating hours are to be reported to the Director of Education. If the DOE is not available crimes can be reported directly to the Student Services Coordinator. Criminal actions detected other than during school operating hours are to be reported directly to the Russellville Police Department whose number is (270) 726-7669. In the event of imminent danger, the use of the 911 emergency call number is strongly recommended.

The school will immediately alert the campus community in a timely manner of any crimes involving murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, and/or any of these crimes believed to show evidence of prejudice as prescribed by the Hate Crimes Statistics Act.

Draughons Junior supports the enforcement of all local, state, and federal laws and regulations. The school will cooperate with appropriate law enforcement agencies in the investigation of any illegal activity occurring on campus or at a school related activity. Misrepresenting criminal activity or falsely reporting an incident could result in prosecution.

In all situations an Incident Report must be completed by the aggrieved person and/or witnesses. A copy of the Incident Report is to be forwarded immediately to the Director of Education or Student Services Coordinator.

### Hours of Operation:

The college building located at 160 Shelton Lane, Russellville KY 42276 is normally open Monday through Thursday from 8:00 a.m. until 9:40 p.m. when classes are in session, and from 8:00 a.m. until 5:00 p.m. between academic quarters. On Fridays, the building is generally open from 8:00 a.m. until 4:00 p.m. during terms. The building is unavailable for student use on Saturdays and Sundays and holidays. Certain laboratories and equipment are available for student use under proper supervision. See the LRC Coordinator, Director of Education, or Student Services Coordinator to determine the accessibility to labs and/or equipment.

### Alcohol and Drug Policies:

In compliance with campus policy, being under the influence, use, possession of, or the distribution of alcohol or illegal drugs is not permitted on campus, or at any school related activity. Students, staff, or visitors in violation of these rules will be dealt with in compliance to College Policy. Local law enforcement authorities may also be notified.

### Sexual Assault and Harassment:

Victims of sexual assault should get help as soon as possible. If you are physically injured, seek medical treatment immediately. Contact the director of Education, Student Services Coordinator, or the Russellville Police to report the incident. It is important to preserve any evidence of the crime to assist with the investigation.

You should not bathe, wash or change clothes if possible before being examined at a medical facility.

If the offense involves another student, disciplinary action may be initiated within the College. Sanctions may include required counseling and/or temporary suspension or dismissal. Both the accuser and the accused are entitled to have others present during any proceedings. The outcome of the proceedings will be provided to both the accuser and the accused for any proceedings where sexual assault is alleged.

The school will assist victims of sexual assault in notifying appropriate authorities, if requested. The school administration can assist victims of sexual assault in seeking counseling, mental health or other related services. The college will attempt to assist with victim requested changes in academic situations whenever reasonably possible.

If you feel you are being sexually harassed, contact the Director of Education or Student Services Coordinator.

### Substance Abuse Counseling:

The College will refer students in need of special help with substance abuse problems to the appropriate local agencies for crisis intervention, information dissemination, and counseling.

### Crime Prevention Program:

Draughons Junior College staff encourages students to follow the same safety precautionary measures that they follow in their homes and in the community. The Student Services Coordinator is happy to assist anyone interested in attending a seminar or program on crime prevention and safety by locating the appropriate agency. Draughons Junior College has a very low occurrence of criminal activity. However, when incidents do occur, please use

your own best judgment on how to respond. Safety precautions should be observed at all times. The school encourages all students, prospective students, faculty and staff to take the responsibility to help each other in situations where criminal activity has occurred.

**Campus Security**

The *Campus Sex Crimes Prevention Act (CSCPA)* is a federal law enacted on October 28, 2000. Among other things, this law facilitates the tracking of convicted, registered sex offenders that are: 1) students of, 2) employees of, or 3) volunteers at an institute of higher education.

The CSCPA amends the *Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act (WETTERLING)* to require sex offenders that are already required to register in a State to provide notice, as required under State Law, of each institution of higher education in that State at which the person is employed or carries on a vocation or is a student effective as of October 28, 2002.

The CSCPA also amends the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (CLERY)* to require institutions of higher education to issue a statement, in addition to other disclosure required under CLERY, advising the campus community where law enforcement agency information regarding convicted sex offenders is provided by their State.

Finally, the CSCPA amends the *Family Educational Rights and Privacy Act (FERPA)* to state that nothing in FERPA can prohibit an institute of higher education from disclosing information provided to that institution concerning registered sex offenders.

The Kentucky State Police provides a publicly accessible database of sex offenders that are required to register. This database may be accessed at <http://kspSOR.state.ky.us>.

This information may also be found in the Daymar College catalog or in the **Campus Security Act and Student Right to Know Act – Annual Disclosures**. You may also speak to your Student Services Coordinator regarding any question or concerns.



**Draughons Junior College**  
**160 Shelton Lane**  
**Russellville, KY 42276**

**Campus Security Act**

*Annual Disclosures*

**Campus Crime Statistics:**

For the following reporting years (Calendar years 2008, 2007, & 2006) the crime statistics for Draughons Junior College are as follows:

<u>Crime Reported</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Murder	0	0	0
Rape	0	0	0
Sex Offenses (Forcible)	0	0	0
Sex Offenses (Non-Forcible)	0	0	0
Robbery	0	0	0
Aggravated Assault (Battery)	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Manslaughter	0	0	0
Arson	0	0	0
<u>Arrests</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Violation:			
Liquor Law	0	0	0
Drug Abuse	0	0	0
Weapons Possession	0	0	0